



## GERRY ARCHER USAGE POLICY

**The Belmont Little Athletics Centre encourages the use of the facilities at Gerry Archer by all of its members in a healthy, safe and sustainable way.**

### Purpose

To define an acceptable usage policy for all members and clubs who utilise the facilities at the Gerry Archer Athletics Track.

### Extent of Policy

This policy covers both formal and informal use of the Gerry Archer Athletics Track venue by all members of the Belmont Little Athletics Centre for Little Athletics related competition, training and events. Events organised by clubs or individuals directly with the City of Belmont that incur separate hire fees are not covered by this policy. However, in all cases the City of Belmont "*Conditions of Hall Hire Use*" must be adhered to.

### Definitions

Visiting Athlete – Any athlete who is registered with Athletics West, but not with the Belmont Little Athletics Centre or its affiliated Clubs. To be registered the athlete must have paid their membership fee in full prior to the start of competition.

Belmont Athlete – Any athlete who is registered with the Belmont Little Athletics Centre or one of its affiliated Clubs. To be registered the athlete must have paid their membership fee in full prior to the start of competition.

Club – Any Little Athletics Club which is affiliated with the Belmont Little Athletics Centre for the current season.

Member – Any athlete registered with the Belmont Little Athletics Centre in the current season, their parent/guardian or life member of the Belmont Little Athletics Centre.

### Competition Day Use

Field Sites - Unless competing in an event or acting as an official, no one except for BLAC executive, BLAC committee members and the rostered first aider shall be allowed onto the arena or sites whilst events are being conducted. All other members must respect the 3m exclusion area around the site and competing athletes as specified in the Athletics West rules. Sites and equipment must not be used between events for training/coaching purposes or as play areas.

Track – The track and area within the track are strictly off limits to all athletes, members and officials not engaged in competition or officiating in a track event or a field event being conducted inside the track at that time. The exception to this is for First Aid Officers, athletes and members assisting with hurdles as well as members of the BLAC executive and BLAC Committee members.

Equipment Shed: This area is strictly off limits to all athletes and members outside of setup time prior to competition and pack up at the completion of competition. All additional equipment requirements during competition times should be directed to the Equipment Officer who will resolve them.

Clubrooms: This area is generally off limits to all athletes and members during competition days. The only exception being when purchasing Centre shirts for state competition. Other exceptions include Key Officials returning or picking up field event recording sheets, Club Managers for meetings and Club Secretary's checking their trays. There may be special occasions such as Opening Day and Closing Day where invited guests may utilise the clubrooms. At these times access is strictly enforced.

Canteen: This area is off limits to all athletes, members and officials. Only canteen staff and the Centre Treasurer may access this area. For safety and insurance purposes, and as per Athletics West policy, *children under 15 may not be in the canteen at any time for any reason.*

Change Rooms: These areas are off limits to all athletes, members and officials. As one change room is utilised as a First Aid room and the privacy of patients, in particular young children is of paramount importance, no one is permitted to access the change rooms apart from the First Aid Officer, their assistant, injured members, athletes and their parent/guardian.

Disabled Parking: With only two disabled parking bays available, parking at the top of the driveway near the clubrooms in the disabled parking is to be strictly adhered to at all times. The only exception to this rule will be up to 30 minutes prior to the scheduled start of competition when vehicles may park there temporarily for set down/pickup of heavy equipment and stock. At the completion of dropping off or picking up the heavy items they must relocate the vehicle to the grassed car park.

Grassed Carpark: This area is for use by all members of the Belmont Little Athletics Centre. A strict 5km/h speed policy must be adhered to due to the large volume of children traversing the area. Parking shall be conducted in a common-sense way with consideration given to promoting full access to and from the over-flow carpark at Belmont Oval.

Marshalling Area: The shade tent set up in this area is for the comfort of marshalling athletes and not for use by members and non-competing athletes. Use of this shade tent is restricted to only those athletes who have been called to marshal for a field event.

Toilets: All working toilets will be made available to all members on competition day. The only restriction being the disabled toilet at the western end of the clubrooms which shall not be used by abled bodied people at any time.

Water Usage: The drink fountains at the clubrooms and equipment shed are to remain fully accessible at all times for all members. The tap used for wetting the sand in the jump pits is to be used exclusively for this purpose and not for play.

Grandstand & Social Area: The area within the grandstand and social area is open for use by all members regardless of club. There is no regimented seating plan for clubs and all members are encouraged to share the facilities fairly.

Fundraising: All fundraising activities must be conducted either on the grassed area behind the grandstand or on the concrete area at the eastern end of the clubrooms. If using a BBQ on the concrete, clubs must use the BBQ mat provided. All clubs are expected to comply with the relevant Food Safety Standards and provide their volunteers with a safe working environment. Clubs are responsible for setting up their own shade tents and providing their own tables and cooking equipment. NOTE – the concrete area must be used on days when a total fire ban is in place if a BBQ is in use.

#### **Club/Individual Athlete Training Usage**

Field Sites – Any site may be used for training by any member. All jump pits must be raked level at the completion of training. A rotation policy should be implemented to prevent grass wear on runways for jump pits and javelin sites. If excessive wear is noticeable then this must be reported to the Centre and the site not be used.

Track – For all training, the front straight shall not be used. That is the straight part of the track in front of the grandstand. Additionally, lanes 1 and 2 shall not be used for any circular track training for the entirety of the track.

Equipment Shed: This area is strictly off limits to all members. The exception being for Kewdale Committee members who require access to their equipment. BLAC equipment is not to be used by any club except during any Centre training organised by the BLAC Coaching & Development Officer. This may include training for state events such as relays, zones and state championships.

Clubrooms: This area is strictly off limits to all athletes and members.

Canteen: This area is strictly off limits to all athletes and members.

Changerooms: This area is strictly off limits to all athletes and members.

Disabled Parking: With only two disabled parking bays available, parking at the top of the driveway near the clubrooms in the disabled parking is to be strictly adhered to at all times.

Grassed Carpark: This area is normally locked. If it is opened to accommodate members then it is open for use by all members. A strict 5km/h speed policy must be adhered to due to the large volume of children traversing the area. Parking shall be conducted in a common-sense way with consideration given to promoting full access to and from the over-flow carpark at Belmont Oval should it be required. *The member who unlocked the gate is also responsible for ensuring it is locked again at the end of training.*

Toilets: The toilets are normally locked. If these facilities are required during training and a key is available then only the toilets within the clubroom building shall be used. The person who opened the toilets is responsible for locking them again at the completion of training and for *ensuring that they are in good clean order before doing so.*

Water Usage: The drink fountains at the clubrooms and equipment shed are to remain fully accessible at all times for all members. The tap used for wetting the sand in the jump pits is to be used exclusively for this purpose and not for play.

Grandstand & Social Area: The area within the grandstand and social area is open for use by all members.

### **Club Fundraising & Windup Use**

Any additional usage requirements outside of competition and training will be subject to normal City of Belmont usage conditions and hire fees. Additionally, as per Athletics West requirements in relation to insurance, notification for any event must be submitted in writing prior to booking the venue.

### **Cleaning**

The general tidiness of the grandstand and arena are the responsibility of all athletes and members during competition and training. On competition days the cleaning of toilets will normally fall to the club rostered for pack up on that day. For club training, the club conducting the training session is responsible for cleaning the toilets.